

COMMISSION FOR TEACHER PREPARATION AND LICENSING

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79-8042

TO: Deans and Directors of Teacher Education and Credential Analysts, California Colleges and Universities; County and District Superintendents and Credential Technicians

FROM: Peter L. LoPresti, Executive Secretary

SUBJECT: Writing Proficiency Requirement

A. ADOPTION OF REGULATIONS TO REQUIRE A WRITING PROFICIENCY EXAMINATION

The Commission adopted Title 5 Regulations at its May 1979 meeting that require certain applicants for a Ryan basic teaching credential, as of September 1, 1979, to verify writing proficiency by means of a written examination. To meet the requirements of these regulations the Commission adopted the College Level Examination Program (CLEP), English Examination with Essay.

B. PURPOSE OF THIS CODED CORRESPONDENCE

The regulations related to the writing proficiency examination requirement, the effective date of implementation (September 1, 1979) and key provisions of the new regulations were all cited in my coded correspondence 79-8003, dated July 27, 1979. The purposes of this coded correspondence are: (1) to describe the populations of applicants who will be affected by the writing proficiency requirement; (2) to assist you in determining who takes the CLEP examination and who does not; (3) to provide general information about fees and where to take the CLEP examination; and (4) to provide examples of how the CLEP examination requirement applies to specific populations of applicants.

C. WHO IS REQUIRED TO TAKE AND PASS THE CLEP EXAMINATION?

The following two groups of applicants must take and pass the CLEP examination prior to issuance of a Ryan basic teaching credential:

1. Applicant for a Single Subject in English who verifies subject matter knowledge by examination (NTE, English); and

C. (Continued)

2. Applicant for an initial Single Subject credential (other than English) or an initial Multiple Subject credential who has not been recommended* by a California institution of higher education (IHE) having a Commission-approved professional preparation program.

* There are two exceptions to the above:

- (a) Applicants who hold a pre-Ryan credential and received a written or verbal evaluation prior to February 1, 1980, that did not include the CLEP requirement will be granted a one year preliminary credential to allow time to take and pass the CLEP examination (See population 7 on p. 6);
- (b) Applicant applies for his/her initial Ryan basic teaching credential on the basis of the Interstate Reciprocity Contract (See population 8 on p. 6).

D. HOW TO DETERMINE WHO TAKES CLEP AND WHO DOES NOT:

<u>1. Applicant for the Ryan Single Subject Credential - English</u>	
Verifies subject matter knowledge by examination	Verifies subject matter knowledge by completion of a Commission-approved waiver program OR Applicant applies for his/her initial Ryan basic teaching credential on the basis of the Interstate Reciprocity Contract (See population 8 on p. 6).
Takes the CLEP examination	Does <u>not</u> take the CLEP examination

<u>2. Applicant for a Ryan Single Subject Credential (Other than English) or for the Ryan Multiple Subject credential.</u>	
Not Recommended EXCEPTION: Applicants who hold a pre-Ryan credential and received a written or verbal evaluation prior to February 1, 1980, that <u>did not include the CLEP requirement</u> will be granted a one year preliminary credential to allow time to take and pass the CLEP examination (See population 7 on p. 6).	Recommended by a California IHE having a Commission-approved professional preparation program for the Ryan basic teaching credential OR Applicant applies for his/her initial Ryan basic teaching credential on the basis of the Interstate Reciprocity Contract (See population 8 on p. 6).
Takes the CLEP examination	Does not take the CLEP examination

E. EXAMINATION FEE PAID TO THE COMMISSION

Thirty dollars (\$30) will be charged by the Commission for each examination filed as part of the credential requirement. For example, an individual who takes the NTE English Language and Literature examination and the College Level Examination Program (CLEP) - English Composition with Essay will pay an examination fee of \$60 to the Commission (\$30 for processing each of the two examination scores). These funds are to support the Commission examination system: i.e., personnel time, development of new exams, research and validation.

F. PASSING SCORES

CLEP - English Composition with Essay
English majors only 680
All others 630

G. WHERE AND WHEN WILL THE CLEP BE ADMINISTERED?

The CLEP English Composition with Essay examination will be administered twice a year, June and October. The exam will be administered at the 18 CLEP Test Centers listed on p. 6. For additional information individuals should write to: The College Board, 800 Welch Road, Palo Alto, California 94304. (There will be a special administration of the CLEP, English Composition with Essay examination administered the week of April 14 - 19 at all regular CLEP Test Centers in California.)

H. COST TO TAKE THE EXAMINATION

The College Board (ETS) charges \$20 for this exam.

I. SOME EXAMPLES OF HOW THE CLEP EXAMINATION REQUIREMENTS APPLY TO SPECIFIC POPULATIONS OF APPLICANTS:

<u>DESCRIPTION OF POPULATION</u>	<u>INDIVIDUAL TAKES CLEP</u>	<u>INDIVIDUAL DOES NOT TAKE CLEP</u>
1. Individual completes a Commission-approved professional preparation program and is recommended by the institution for the initial Ryan credential with an issue date of September 1, 1979, or thereafter:		
a. Applicant for the Ryan Single Subject credential in <u>English</u> verified subject matter competence by completing a Commission-approved waiver program (English).		X
b. Applicant for the Ryan Single Subject credential in <u>English</u> verified subject matter competence by taking and passing the NTE <u>English</u> exam.	X	

DESCRIPTION OF POPULATION

INDIVIDUAL
TAKES
CLEP

INDIVIDUAL
DOES NOT
TAKE CLEP

1. (Continued)

- c. Applicant for a Ryan Single Subject credential in a subject other than English, or for the Ryan Multiple Subject credential

X

2. Individual holds (or held and allowed to lapse) a one year preliminary Multiple or Single Subject credential with an issue date prior to September 1, 1979, and applies for the four year extension of the preliminary credential or for the clear credential:

- a. Applicant for the Ryan Single Subject credential in English verified subject matter competence by completing a Commission-approved waiver program (English)

X

- b. Applicant for the Ryan Single Subject credential in English verified subject matter competence by taking and passing the NTE English exam

X

- c. Applicant for a Ryan Single Subject credential in a subject other than English, or for the Ryan Multiple Subject credential.

X

3. Individual holds a one year preliminary Multiple or Single Subject credential with an issue date of September 1, 1979, or thereafter and applies for the four year extension of the preliminary credential or for the clear credential:

- a. Applicant for the Ryan Single Subject credential in English verified subject matter competence by completing a Commission-approved waiver program (English)

X

- b. Applicant for the Ryan Single Subject credential in English verified subject matter competence by taking and passing the NTE English exam

X

- c. Applicant for a Ryan Single Subject credential in a subject other than English, or for the Ryan Multiple Subject credential (not an institutional recommend).

X

- d. Applicant for the Ryan Single Subject (other than English) or for the Ryan Multiple Subject is recommended by an institution with a Commission-approved professional preparation program

X

DESCRIPTION OF POPULATION

INDIVIDUAL
TAKES
CLEP

INDIVIDUAL
DOES NOT
TAKE CLEP

4. Individual holds a Ryan Multiple Subject credential (Other than one year preliminary) and applies for a Ryan Single Subject credential on September 1, 1979, or thereafter:
- a. Applicant for the Ryan Single Subject credential in English verified subject matter competence by completing a Commission-approved waiver program (English) X
 - b. Applicant for the Ryan Single Subject credential in English verified subject matter competence by taking and passing the NTE English exam. X
 - c. Applicant for a Ryan Single Subject credential in a subject other than English X
5. Individual holds a Ryan Single Subject credential (Other than a one year preliminary) and applies for an additional statutory Single Subject authorization on September 1, 1979, or thereafter:
- a. Applicant for the Ryan Single Subject credential in English verified subject matter competence by completing a Commission-approved waiver program (English) X
 - b. Applicant for the Ryan Single Subject credential in English verified subject matter competence by taking and passing the NTE English exam X
 - c. Applicant for a Ryan Single Subject credential in a subject other than English. X
6. Individual holds a Pre-Ryan credential and applies for a Ryan Multiple or Single Subject credential on September 1, 1979, or thereafter:
- a. Applicant for the Ryan Single Subject credential in English verified subject matter competence by completing a Commission-approved waiver program (English) X
 - b. Applicant for the Ryan Single Subject credential in English verified subject matter competence by taking and passing the NTE English exam X
 - c. Applicant for a Ryan Single Subject credential in a subject other than English, or for the Ryan Multiple Subject credential (not an institutional recommend). X

DESCRIPTION OF POPULATION

INDIVIDUAL
TAKES
CLEP

INDIVIDUAL
DOES NOT
TAKE CLEP

7. Individual holds a Pre-Ryan credential and received a written or verbal evaluation prior to February 1, 1980, from the Commission or one of its representative agencies and said evaluation did not include the CLEP requirement:
- a. Applicant for the Ryan Single Subject credential in English verified subject matter competence by completing a Commission-approved waiver program (English).
 - b. Applicant for the Ryan Single Subject credential in English verified subject matter competence by taking and passing the NTE English exam
 - c. Applicant for a Ryan Single Subject credential in a subject other than English, or for the Ryan Multiple Subject credential

X

X*

X*

* Individuals applying prior to January 1, 1981, will be granted a one year preliminary Ryan credential to allow time to take and pass the CLEP examination

8. Individual applies for his/her initial Ryan basic teaching credential on the basis of the Interstate Reciprocity Contract:

Applicant for any Ryan Single Subject credential or for the Multiple Subject credential.

X

J. CLEP TEST CENTERS - CALIFORNIA

BAKERSFIELD
Testing Center
CSC, Bakersfield

OCEANSIDE
Testing Center
Mira Costa College

SAN BERNARDINO
Counseling & Testing Office
CSC, San Bernardino

BARSTOW
Office of the Chief
Test Administrator
Armstrong College

ORANGE
Office of the Associate
Dean of Students
Chapman College

SAN DIEGO
Testing Center
San Diego State Univ.

Tests & Measurements Office
U. S. International Univ.

BERKELEY
Office of the Vice Pres.
for Academic Development
Armstrong College

PORTERVILLE
Office of Associate
Dean of Students
Porterville College

SAN FRANCISCO
Office of the Dean of
Students
Golden Gate University

FRESNO
Testing Services
CSU, Fresno

REDWOOD CITY
CLEP Office
Canada College

Counseling Center
Univ. of San Francisco

LA VERNE
Graduate Studies Office
University of La Verne

RIVERSIDE
Student Counseling Center
UC, Riverside

SAN JOSE
Testing Center
San Jose State Univ.

LOS ANGELES
Testing Bureau
U. of Southern California

ROHNERT PARK
Testing Services
CSC, Sonoma

MALIBU
Testing Center
Pepperdine University

SACRAMENTO
Testing Services
CSU, Sacramento